



**NOTICE OF REGULARLY SCHEDULED MEETING
CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MARCH 23, 2020 | 4:30 P.M.
BATTELL CENTER LOBBY
904 NORTH MAIN STREET, MISHAWAKA, IN 46545**

BOARD MEMBERS

John Coppens, President
Mike P. Faulkner, Vice President
Carolyn A. Teeter, Secretary
Tony Violi, Member
Pat Hahn, Member
Naomi Rea, Member

The City of Mishawaka acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to City sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Susan Kile, ADA Coordinator, at (574) 258-1615.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Meeting Minutes
 - March 9, 2020
4. Old Business
 - None at this time.
5. New Business
 - Approval of Docket/Claims
6. Director's Reports
 - None at this time.
7. Central Services Report
8. Police Department Report
9. Superintendent Report
10. Open Floor - Public Questions/Comments
11. Call for Adjournment

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: March 9, 2020

TIME: 4:30 p.m.

PLACE: Contractor's Room in Battell Center

PRESENT: John Coppens, Carolyn A. Teeter, Tony Violi, Pat Hahn

NOT PRESENT: Michael P. Faulkner, Naomi Rea

ALSO PRESENT: Phil Blasko, John Roggeman, Steven Gleissner, Clare Kopec, George Fowler, Drew Roop, Brittni Gendron, Andi Lemna, Jake Crawford

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Board President, John Coppens, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Pat Hahn. Mr. Coppens called for a motion to approve the minutes of the February 24, 2020 Park Board Meeting. Mrs. Teeter moved to approve the minutes as presented. Mr. Hahn seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Blasko requested the Board approve surplus items at the Merrifield Complex. Mr. Violi moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Mr. Blasko requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2020-92	\$119.80
2020-95	\$54,007.09
2020-96	\$1,200.00

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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DIRECTOR'S REPORTS:

Steven Gleissner, Recreation & Facilities Director, shared with the Board 79 kids participated in the t-ball clinics and 160 kids participated in the basketball clinics held at Mishawaka High School.

Clare Kopec, Community Center Director, shared with the Board 80 three to eight year olds participated in the soccer league at Battell Center this year.

George Fowler, Superintendent of Golf Maintenance, shared with the Board winter maintenance of equipment and vehicles were the main focus of the golf course this quarter.

Drew Roop, Director of Golf Operations, reported to the Board a new point of sale system was purchased this year.

Brittni Gendron, Special Events & Activities Director, reported to the Board the Farmer's Market has ten confirmed and paid season vendors to this point.

Andi Lemna, Aquatics/Ice Rink Director, reported to the Board 188 patrons registered for the Frozen Character Skate.

Jake Crawford, Landscape/Urban Forestry Director, shared with the Board over the winter he focused on utilizing the new greenhouse for a wide variety of parks activities.

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CENTRAL SERVICES' REPORT:

None at this time.

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POLICE DEPARTMENT REPORT:

None at this time.

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SUPERINTENDENT REPORT:

Mr. Blasko shared with the Board the floors in the Community Room & Auditorium are being refinished this week.

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OPEN FORUM:

Mr. Coppens called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Violi. The motion carried unanimously. The meeting was adjourned at 5:30 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved:

Carolyn A. Teeter, Board Secretary

